



PARAMOUNT UNIFIED SCHOOL DISTRICT

Agenda

for

Meeting of the Board of Education

February 11, 2015

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

ALICIA ANDERSON
President

TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

HERMAN M. MENDEZ
District Superintendent



STATUTORY MEETING OF BOARD OF EDUCATION

MINUTES

January 28, 2015

The meeting was called to order at 6:05 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Troy Marshall, Director-Technology, led the Pledge of Allegiance.

Roll Call Trustee Alicia Anderson Trustee Linda Garcia
Trustee Tony Peña Trustee Vivian Hansen
Trustee Sonya Cuellar -ill

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director- Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director, Student Nutrition Services
Greg Buckner, Principal-Paramount High School
Lynn Butler, Principal-Alondra Middle School
Morrie Kosareff, Principal-Paramount High School-West Campus
Yuki Mio, Interim Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School
Kelly Anderson, Assistant Principal-Alondra Middle School

Approve Agenda Trustee Garcia moved, Trustee Peña seconded the motion.
January 28, 2015 Superintendent Mendez requested to have item 2.4-A pulled from the
1.37 agenda. The motion carried 4-0 to approve the January 28, 2015
agenda as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña,
Absent: 1 - Trustee Cuellar

Meeting Minutes Trustee Hansen moved, Trustee Peña seconded and the motion
January 14, 2015 carried 4-0 to approve the minutes of the Regular Meeting held on
1.38 January 14, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Cuellar

1-28-15 *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

Great things are happening in Paramount schools

REPORTS

Student Board Representatives

Avery De La Cruz-PHS, Armando Torres -Paramount High School-West, Estephanie Alonzo-Buena Vista High School and Armando Vera-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative Reports

Jorge Martinez introduced himself as the new president for CSEA and is busy with the new transition. He added that he is looking forward to a great year. He also shared that recently there was a change in CSEA's Labor representative from Donald Lockwood to now Robert Leonard who is very experienced and a good fit for CSEA members.

April O'Connor, TAP president shared that association members are happy that they have turned the corner on the 1st semester. She added that the association has submitted their demand to bargain and will look to discuss the school calendar, lack of continuity, staff development consistency, work conditions with LCAP/Common Core, how can we support the middle school teachers at the three School To Watch locations.

Board Members' Reports

Trustee Anderson had no report.

Trustee Garcia had no report.

Trustee Hansen attended the LCAP Committee and the Health & Welfare Committee meetings.

Trustee Peña attended the Collins parent meeting. He visited Jackson Middle School and Jefferson school.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez visited Alondra Middle School and participated in the Schools To Watch visit by Compton Unified School District staff.
- Mr. Mendez also attended the City of Lakewood's State of the City luncheon.
- He visited Roosevelt's Schools Math night.
- Mr. Mendez visited Jackson School and participated in the GRIP program presented by Mr. Peña.

Bulletin Boards – Alondra Middle School

Lynn Butler, Alondra Middle School Principal and students Alejandra Morales, Chris Steele, Miriam Pineda, Laura Ochoa, George Romero, Martha Mora, Kylese Finnels and Chris Hudson presented an overview of the Boardroom bulletin boards representing Alondra Middle School's educational program and student work. The bulletin boards reflect the theme of "Alondra Middle School is Making A Difference in 2014-2015" and enhance the educational message sent to visitors and District office employees.

Performance Indicators Committee

Dr. Deborah Stark, Assistant Superintendent-Educational Services and Margarita Rodriguez, Coordinator- Accountability & Assessment provided the Board with an update on the Performance Indicators Committee and shared that the purpose of the presentation is to:

1. Understand performance indicators and their role in the LCAP
2. Provide an overview of the Performance Indicators Committee's work this year
3. Understand what a data dashboard is and its role in monitoring school performance

Performance indicators or metrics help us measure the *progress* towards *outcomes* and changes associated with each of our SMART goals.

Why a Performance Indicators Committee?

- ✓ State identified eight priority areas addressed by actions and metrics in our LCAP.
- ✓ Need to identify formative data indicative of progress towards LCAP outcomes and define essential questions for dialogue.
- ✓ Need to prioritize indicators by those that are currently difficult to obtain or unavailable through current data systems. Example: College going rate for PHS graduates.
- ✓ Recommend data dashboard elements and priorities to inform the LCAP outcomes during the school year

LCAP Goals & Targets

Goal1: Support Academic Progress and Behavior; Assess student Performance

- CAHSEE
- CAASPP
- 5th Grade Physical Fitness
- Suspension Rates
- Number of Expulsions
- Attendance Rate
- Graduation/Drop-Out Rates
- Chronic Absenteeism
- Reclassification Rates
- Student's acquiring English Proficiency (AMAO 1)

Goal 2: Create a College Going Culture

- Students completing A-G courses
- Number of AP Exams administered
- AP Exams with a score of 3 or higher
- CTE Capstone courses offered
- Percent of CTE Capstone completers
- ELA/Math Early Assessment Program (EAP)
- Parent Survey Participation

Creating Reports that Help Schools:

	Indicators	LCAP Outcomes
Are students on-track for graduation?	Classroom Grades Classroom Credit Status of students at each grade level Community Service Hours completed CAHSEE Pass Status	Graduation Rate Drop-out Rate

What is a Data Dashboard?

Dashboards often provide at-a-glance views of performance indicators relevant to a particular essential question

The District's next steps include:

- Continue to meet with Committee to recommend a dashboard to implement in fall, 2015.
- LCAP includes new position for Database Specialist to create and maintain dashboards for schools' use.

LCAP Update

Dr. Deborah Stark, Assistant Superintendent-Educational Services and Margarita Rodriguez, Coordinator-Accountability & Assessment provided the Board with a LCAP update and shared that the purpose of the presentation is to review:

- Required components of the updated LCAP.
- Updated baseline academic data.
- Progress made in implementing programs and priorities outlined in the LCAP approved in June, 2014.
- Process for updating the LCAP Plan, including timeline, events and participants between now and June, 2015.

Part 1

- Required components of the updated LCAP.
- Updated baseline academic data.

LCAP Addresses Eight State Priorities

Category 1	Category 2	Category 3
<u>Conditions of Learning</u>	<u>Pupil Outcomes</u>	<u>Engagement</u>
Basic Services	Student Achievement	Parent Involvement
Implementation of Common Core Standards	Other Student Outcomes	Student Engagement
Course Access		School Climate

What does the LCAP include this year?

Districts must update LCAP each year. This year the LCAP will include these sections:

- Stakeholder Engagement
- Goals, Actions, Expenditures and Progress Indicators
- Use of Funds

Annual Update (new in 2014-15)

The annual update section of the LCAP reviews progress made for each goal in 2014-15, assesses the effectiveness of actions and services provided and describes changes that will be made for the next three years based on this review. LCAP targets can be revised as part of the annual update.

Baseline data is the District's starting point on state priority metrics before implementation begins. PUSD's LCAP targets were set using baseline data available in spring, 2014. As an example, PUSD's cohort graduation rate was 78.3% in 2011-12. Targets were set to:

- Maintain rate in 2014-15
- Increase 1% to 79.3% in 2015-16
- Increase 1.5% to 79.8% in 2016-17

Outcome data for the current school year becomes available in August – October. Some reports, such as graduation rate, lag behind by a year or more. After getting updated reports from CDE, we need to adjust baseline data targets we set last year.

2013-14 Outcomes Show Progress

	Baseline Year	Baseline Results	2013-14 Outcomes
Expulsions	2012-13	9	9
Attendance Rate	2012-13	96.3%	96.6%
HS Drop-Out Rate	2011-12	14.3%	11.9%
Number of Middle School Drop-Outs	2011-12	41	23
Graduation Rate	2011-12	78.3%	80.8%
Chronic Absenteeism	NA	Not available	7.4%
API	NA	Not available	
Standardized Assessments	NA	Not available	
10th Grade CAHSEE Pass Rate	2012-13	74%	77%
Reclassification Rate	2013-14	9.5%	Estimated January Release
AMAO1 (Progress acquiring English)	2012-13	58.3%	61.1%

Part 2

- Progress made in implementing programs and priorities outlined in the LCAP approved in June, 2014.
- Process for updating the LCAP Plan, including timeline, events and participants between now and June, 2015.

PUSD LCAP Goals:

Goal 1: Support Academic and Behavioral Progress

Goal 2: Create a College Going Culture

Goal 3: Implement Common Core Standards

Goal 4: Provide Basic Services

What Progress Have we Made?

Goal 1: Support Academic Progress and Behavior: Grades K-5

- Math Coaches hired to support math instruction at every school.
- New Common Core math textbook adoption, K-5.
- ST Math, on line math program, purchased and implemented in grades 3-4.
- Full time counselor hired and assigned to every elementary school.
- PE and music teachers hired to provide music and PE instruction, collaboration time for grade level teams of teachers.
- GATE program on differentiated instruction currently piloted at two schools.
- District purchase of laptops to support SBAC Testing. Schools allocated LCAP funds to supplement district technology purchases.
- Additional Foster Youth tutors hired to support FY students.

What Progress Have we Made?

Goal 1 - Support Academic Progress and Behavior: Grades 6-12

- ✓ New Common Core math textbook adoption, 6-12.
- ✓ Grades 6-9 Committee formed to plan how to provide academic interventions for students and professional period for teachers.
- ✓ School library collections at PHS, PHS West, Alondra, Paramount Park, Zamboni are being assessed to increase high quality digital and print reading materials.
- ✓ Safe and Civil Schools professional development to address student misbehavior being implemented at PHS, PHS West, Buena Vista.
- ✓ Technology aide hired to staff computer labs at every school.
- ✓ District purchase of laptops to support SBAC Testing. Schools allocated LCAP funds to supplement district technology purchases.
- ✓ Additional Foster Youth tutors hired to support FY students.

What Progress Have we Made?

Goal 2 - Create a College Going Culture

- ✓ College and Career Committee has analyzed college readiness data, reviewed research and best practices and is developing a two year plan to create a college going culture.
- ✓ College and Career Center expanded at PHS; College and Career Center created at PHS West. College Counselors hired to staff each Center.
- ✓ PHS counselors attended conferences to learn how to expand access for college entry.
- ✓ New college preparatory courses implemented:
- ✓ Web Design/CTE Capstone Course at PHS (A-G approved).
- ✓ Expository Reading and Writing Course at PHS (A-G approved).
- ✓ Agile Mind Common Core Intensified Algebra at PHS, PHS West (A-G approved).
- ✓ AVID course at Jackson Middle School piloted in 8th grade.
- ✓ Agile Mind Common Core Math 8 implemented in middle schools.

What Progress Have we Made?

Goal 3 - Implement Common Core Standards

- ✓ Teams of teachers write Common Core unit assessments for ELA and Math to prepare students for new standards and SBAC.
- ✓ Professional development provided between August and January includes:
- ✓ *Write from the Beginning and Beyond* for all K-5 teachers and 6-8 ELA and Social Studies teachers.
- ✓ *Thinking Maps* for 9th and 10th grade teachers.
- ✓ *Spatial Temporal Math*, a web based computer program, for all grades 3-4 teachers.
- ✓ *Common Core Lead Teachers* in Math and Language Arts at every school.
- ✓ Common Core Standards professional development for all K-12 Special Education Teachers.

High School Teachers Participate in Professional Development on Thinking Maps, New College and Career Centers at PHS and PHS West and AVID students participate in socratic seminar at Jackson.

What processes will we use to update the LCAP?

- LCAP Committee- The LCAP Committee that was formed last year will meet monthly, January through June.
- LCAP Parent Committee- DELAC committee, which includes parent representatives from every school, will be supplemented with additional parents (example: Foster Youth).
- Schools' Input – Principals will discuss LCAP progress with staffs and solicit feedback on what has worked, what to revise.
- Student Input – Feedback will be gathered from a high school student group.

Next steps include:

- Meet monthly with the LCAP Committee, according to the timeline of topics.
- Solicit feedback from schools, parent groups, LCAP Parent Committee/DELAC, students. Analyze how these trends will inform Plan for 2015-16.
- Write a Plan that meets all required components and reflects trends from feedback. Submit for Board approval in June, 2015.
- Keep Board of Education informed of progress.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.39

Trustee Garcia moved, Trustee Hansen seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

Human Resources

Personnel Report
14-10
2.39

Accept Personnel Report 14-10, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.39

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.39

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
14-10
4.39

Approve Purchase Order Report 14-10 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
December 2014
4.39

Approve warrants for all funds through December with a total of \$12,866,444.35.

Donations
4.39

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Agreement with BIW Sports Officials
4.39

Ratify the agreement with BIW Sports Officials to provide officials for games for the Middle School Intermural Sports Program.

ACTION ITEMS

General Services

Resolution 14-24, Local Reserves Cap - SB858, Section 27/California Education Code 42127.01
1.40

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to adopt Resolution 14-24 that calls upon the Legislature and Governor to immediately repeal or substantially change the language contained in Sec. 27 of SB 858 and Education Code 42127.01.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Human Resources

Public Hearing on the July 1, 2014 through June 30, 2017 Successor Contract Agreement Between the Paramount Unified School District and California School Employees Association, Chapter 447
2.41

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to conduct a public hearing on the July 1, 2014 through June 30, 2017 successor contract agreement between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

There were no speakers during the hearing section.

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to close the public hearing on the July 1, 2014 through June 30, 2017 successor contract agreement between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Approval of the July 1, 2014 through June 30, 2017 Successor Contract Agreement Between the Paramount Unified School District and California School Employees Association, Chapter 447
2.42

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the successor contract agreement for July 1, 2014 through June 30, 2017 between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement with Nova Southeastern University, Inc.
2.43

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the agreement with Nova Southeastern University, Inc. for participation in clinical experience in Speech Pathology.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Establishment of a Job
Description for Database
Specialist and Establishment
of, and Employment
Authorization for, 1 Position
at 8 hours per day, 12-
months

This item was pulled from the agenda.

ITEM PULLED

Educational Services

Consultant Agreement with
Long Beach Alliance for
Children with Asthma
3.44

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the consultant agreement with Long Beach Alliance for Children with Asthma to provide services to District-referred students and families.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

License Agreement with
Southeast Area Social
Services Funding Authority
3.45

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to approve the license agreement with Southeast Area Social Services Funding Authority.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Nonpublic School
Placements for Special
Education Students for 2014-
15
3.46

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Additional Apportionment for
Title I, Fiscal Year 2014-15
3.47

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to accept the additional apportionment for Title I, in the amount of \$13,918 to be used to support the academic achievement of TK-12 students.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Business Services

2013-2014 Annual Audit
4.48

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to accept the District's annual audit report for the 2013-14 school year submitted under separate cover.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

Ms. Linda Saddlemire, managing partner with Vicenti, Lloyd and Stutzman, provided the Board with a summary of two findings for 2013-14. The two findings listed were 1. Financial Statements-Adult Education Cash Receipts (Segregation of duties and record keeping), 2. State Awards-Unduplicated Count Errors (very late input from CDE on this matter).

Budget Adjustments as of
December 31, 2014

4.49

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the 2014-15 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Building Fund, Capital Facilities Fund, County School Facilities Fund, Special Reserve for Capital Outlay Fund, Cafeteria Fund and Self-Insurance Funds.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

Agreement with UltraServ
Automated Services, LLC

4.50

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the agreement with UltraServ Automated Services, LLC effective February 1, 2015, and authorize the Superintendent or designee to sign all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

INFORMATION ITEMS

*California Gold Ribbon
Schools Award Applications
for Alondra, Jackson and
Zamboni Middle Schools and
Paramount High School*

The Board received as information the California Gold Ribbon Schools Award application which was created by the California Department of Education to honor schools as California transitions to a new assessment and accountability system.

Business Services

Monthly Financial
Statements, December 2014

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2014.

Monthly Financial
Statements, December 2014
– Special Education

The Board received as information in J-200 format a Financial The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2014.

Monthly Financial
Statements, December 2014
– Self-Insurance Fund –
Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2014.

Average Daily Attendance
Summary Report Through
December 5, 2014 and the

The Board received as information the monthly school attendance reports for 2014-15.

Fourth Monthly School
Enrollment Report

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be February 11, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:28 p.m. to discuss Public Employee Employment and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:39 p.m. President Anderson reported that the Board had discussed Public Employee Employment and Governance Team Items.

The following action was taken in Closed Session:

Public Employee
Employment
2.52

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to approve the employment of Milan Slijepovic as Assistant Director of Operations effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

ADJOURNMENT

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on January 14, 2015 at 8:40 p.m.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Herman Mendez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 11, 2015
SUBJECT: Personnel Report 14-11

BACKGROUND INFORMATION:

Following is Personnel Report 14-11, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 14-11 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Arias, Jennifer	Teacher Temporary	Paramount High-Senior	A-1	Annual \$48,278 General Fund	01-22-15	06-12-15
*Rocha, Desiree	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	01-22-15	06-12-15
*Jordan, Betty	Substitute Teacher on-call, as needed			Daily \$150 General Fund	01-12-15	
*Martinez Cunes, Maria					02-02-15	
*Mejia, Monserrat					02-02-15	
*Moreno, Raven					02-02-15	
*Patrick, Paloma					01-22-15	
*Perez Campos, Emilia					02-02-15	
*Randall, Nancy					01-20-15	
<u>ADDITIONAL ASSIGNMENT</u>						
*McCullough, Jerome	Saturday School NTE 32 hrs. each, as needed	Buena Vista		Hourly \$38.00 LCFF-LEP**	01-26-15	06-12-15
*Ramos, Hector						
*Larson, Shirleen	After School Program for Teen Parents NTE 2 hrs. each, per day, as needed	Paramount High-Senior		\$32.37 \$28.00 CAL-SAFE***	01-08-15	03-19-15
*Sahagun, Gloria						
*Fierro, Krystal	Proctoring PSAT Test NTE 7 hrs. each	Paramount High-Senior		\$30.35 Title I	10-18-14 only	
*Yepes Garcia, Maria						
*Shahin, George	Math Tutorial NTE 4 hrs. each	Paramount High-West		\$38.00 LCAP****	01-06-15	01-16-15
*Thomas, Katherine						

*Ratification

**Local Control Funding Formula-Limited English Proficient

***California School Age Family Education

****Local Control Accountability Plan

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL DAYS/PER DIEM</u> *Ramirez, Sheryl	Support District Office and Schools, as needed	Educational Services		<u>Per Diem</u> \$456.87 Title I	12-15-14	06-30-15
<u>STIPEND</u> *Aguilera, Alycia	J.V., Head Coach Girls' Basketball	Paramount High-Senior		<u>Stipend</u> \$2,264 General Fund	11-19-14	02-13-15
*Cunningham, Arthur	Varsity Head Coach Girls' Waterpolo	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*Dominguez, Rachel	J.V., Head Coach Girls' Waterpolo	Paramount High-Senior		\$2,264 General Fund	11-19-14	02-13-15
*Healy, Daniel	Freshman Head Coach Girls' Basketball	Paramount High-Senior		\$2,264 General Fund	11-19-14	02-13-15
*Healy, Patrick	Varsity Head Coach Girls' Basketball	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*McGarry, Mark	Varsity Head Coach Boys' Basketball	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*Tirado, Douglas	Varsity Head Coach Girls' Soccer	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*Villasenor, Rafael	Varsity Head Coach Boys' Soccer	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*Wakefield, Don	Varsity Head Coach Wrestling	Paramount High-Senior		\$3,156 General Fund	11-19-14	02-13-15
*Yakubovsky, David	J.V., Head Coach Girls' Soccer	Paramount High-Senior		\$2,264 General Fund	11-19-14	02-13-15
*Ramirez, Sheryl	Community Service Advisor	Paramount High-West		\$692 General Fund	08-18-14	06-12-15

*Ratification

PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CERTIFICATED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITHOUT PAY</u> Hashitsume, Eldona	Teacher	Paramount High-West	Child Care	08-18-14	01-22-15*

*Revised

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Employment						
*Ramirez, Yecenia	PE/Locker Room Assistant 3.5 hrs. per day/10 mo.	Hollydale	112-I	Monthly 43.75% of \$2,456 General Fund	01-26-15	
*Martinez, Martina	Instructional Assistant - SE/SH 3 hrs. per day/10 mo.	Paramount High-Senior	115-III	37.5% of \$2,920 Special Education	01-12-15	
Short Term						
*Alcala, Elena	Office Assistant NTE 8 hrs. per day, as needed	Educational Services	116-I	Hourly \$15.64 General Fund	01-05-15	06-30-15
*Serrano, Santiago *Wallace, Rhonda	NTE 8 hrs. per day each, as needed	Operations	117-I	\$16.04 STAR After School Program	01-05-15	06-30-15
*Aguilar, Alejandra *Gonzalez, Gabriela *Padilla, Wendy *Solis, Ruben	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Special Education	112-I	\$14.17 Special Education	01-20-15 01-27-15 01-27-15 01-20-15	06-11-15
*Guzman, Iomara *Vizcarra, Daniel	Instructional Assistant SE/SH NTE 3 hrs. per day each, as needed	Special Education	115-I	\$15.26 Special Education	01-22-15 01-15-15	06-11-15
*Chappell, Kyrie	Office Assistant NTE 522.5 hrs., as needed	Alternative Education Center	116-I	\$15.64 General Fund	01-26-15	06-30-15
*Morales, Erica	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day, as needed	Buena Vista	112-I	\$14.17 Special Education	01-22-15	06-11-15
*Mora, Carolina	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day, as needed	Zamboni	112-I	\$14.17 Special Education	01-14-15	06-11-15

* Ratification

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Substitute, on Call</u> *Mendez, Stephanie	Office Assistant	District	116-I	Hourly \$15.64 General Fund	01-26-15	
*Schutte, Laurie	Office Assistant	District	116-III	\$17.27 General Fund	02-02-15	
<u>Student Worker</u> *Andrade Herrera, Jesus *Batarse, Magaly *Figueroa, Gilberto	Student Worker NTE 75 hrs. each, as needed	Paramount High-Senior		Hourly \$ 9.00	01-05-15	06-30-15
<u>ADDITIONAL ASSIGNMENT</u> <u>Short Term</u> *Urizar, Mynor	Senior Accounting Assistant NTE 3 hrs. per day, as needed	Fiscal Services	124-II	Hourly \$20.02 General Fund	01-01-15	02-28-15
*Barba, Octavio *Coleman, Ronald *Davila, Kendra *Garcia Vazquez, Yesica *Henriquez, Alvaro *Lozano, Marrisa *Robinson, Mary	Instructional Assistant SE/SH NTE 3 hrs. per day each, as needed	Special Education	115-I	\$15.26 Special Education	01-05-15	06-11-15
*Diaz, Mercy	Language Assessment Assistant NTE 10 hrs. per week, as needed	Buena Vista	413-V	\$18.28** EIA-LEP***	01-26-15	06-12-15
*Morales, Olga	Instructional Assistant - Bilingual NTE 12.5 hrs. per week, as needed	Buena Vista	212-V	\$17.62** Title I	01-26-15	06-12-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

*** Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>WORKING OUT OF CLASSIFICATION</u>						
*Martinez, Laura	Lead Custodian NTE 8 hrs. per day	Operations	123-III	<u>Monthly</u> \$3,559 General Fund	01-05-15	01-09-15
*Ramirez, Christian	Lead Custodian NTE 8 hrs. per day, as needed	Operations	123-III	\$3,559 General Fund	01-05-15	03-31-15
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Abarca, Daniel	Head Coach Junior Varsity Wrestling	Paramount High-Senior		<u>Stipend</u> \$2,264 General Fund	11-19-14	02-13-15
*Stewart, Tremel	Assistant Coach Boy's Basketball	Paramount High-Senior		\$2,264 General Fund	11-19-14	02-13-15

* Ratification

**PERSONNEL REPORT 14-11
FEBRUARY 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Recendez, Freddy	Technology Support Assistant	Paramount High-Senior	Personal	01-26-15	06-12-15
<u>RESIGNATION</u>					
Lynch, Sean	Grounds Maintenance Worker/Equipment Operator	Operations	Personal	01-30-15	
Brumfield, Dominick	Short Term Instructional Assistant - Sp. Ed.	Special Education	Personal	01-23-15	
Henriquez Lopez, Bessie	Short Term Instructional Assistant - SE/SH	Special Education	Personal	01-23-15	
Milton, Vanessa	Technology Instructional Assistant	Collins	Personal	02-06-15	
Zaragoza, Manuela	Short Term Instructional Assistant - ECE	Gaines ECE	Personal	01-30-15	
Merickel, Taylor	College Tutor	Paramount High-Senior	Personal	01-27-15	

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 11, 2015
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Cedar Glen, CA	Students from the Paramount High School JROTC/Cadet Leadership Challenge will participate in summer camp training activities to promote leadership. 30 students, 1 female and 3 male chaperones	Paramount High School Requested by: Greg Buckner	June 15, through June 19, 2015	Cost of trip paid through JROTC/Cadet Command funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.1-C

Itinerary for Paramount High School Students
Junior Reserve Officer Training Program
Cedar Glen, CA

Monday, June 15, 2015

7:00 a.m.	Leave Paramount High School
11:30 a.m.	Arrive at Cedar Glen
12:00 p.m.	Lunch
1:00 p.m.	Training
5:00 p.m.	Dinner
7:00 p.m.	Cadet training meeting
10:00 p.m.	Lights out

Tuesday, June 16, 2015

7:00 a.m.	Breakfast
8:00 a.m.	Training
12:00 p.m.	Lunch
1:00 p.m.	Training
5:00 p.m.	Dinner
7:00 p.m.	Optional training/Cadre meeting
10:00 p.m.	Lights out

Wednesday, June 17, 2015

7:00 a.m.	Breakfast
8:00 a.m.	Training
12:00 p.m.	Lunch
1:00 p.m.	Training
5:00 p.m.	Dinner
7:00 p.m.	Optional training/Cadre meeting
10:00 p.m.	Lights out

Thursday, June 18, 2015

7:00 a.m.	Breakfast
8:00 a.m.	Training
12:00 p.m.	Lunch
1:00 p.m.	Training
5:00 p.m.	Dinner
8:00 p.m.	Optional training/Cadre meeting
10:00 p.m.	Lights out

Friday, June 19, 2015

7:00 a.m.	Breakfast
8:00 a.m.	Training and prepare to depart
4:30 p.m.	Depart Circle X
8:30 p.m.	Arrive at Paramount High School

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: February 11, 2015
SUBJECT: Purchase Order Report 14-11

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2014/2015

1. Authorized Orders – Adult Education Fund	6,930.16
2. Ratified Orders – General Fund Unrestricted	14,932.81
3. Authorized Orders – General Fund	37,638.21
4. Authorized Orders – Student Nutrition Services Fund	18,472.40
5. Ratified Orders – Restricted Funds	25,801.83
6. Authorized Orders – Restricted Funds	136,128.35
	Subtotal \$ 239,903.76
7. Ratified Orders (Under \$1,500)	29,725.28
TOTAL OF ALL ORDERS	\$ <u>269,629.04</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 14-11, authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

CONSENT ITEM: 4.1-C

2014/2015
PURCHASE ORDERS TO BE RATIFIED AND AUTHORIZED
FEBRUARY 11, 2015

P.O. #	SCHOOL OR DEPARTMENT	VENDOR	ITEM	Amount of P.O.	Category
15-00046	Operations	Marx-Brothers	Annual: fire extinguisher services & fire detection testing (increase purchase order \$13,000 to \$14,500)	\$1,500.00	rf
15-00120	Student Nutrition Services	Future Design	Annual: computer cabling (increase purchase order from \$5,000 to \$10,000)	5,000.00	snsa
15-00254	Mokler	Staples	Annual: online ordering (increase purchase order from \$6,000 to \$11,000)	5,000.00	gfa
15-00598	Paramount Park	Staples	Annual: online ordering (increase purchase order from \$2,500 to \$4,000)	1,500.00	rf
15-00984	Keppel	Quality Fence	Install fence (increase purchase order from \$3,225 to \$4,755)	1,530.00	rf
15-01404	Special Education	West Shield Adolescent Services	Student transportation fees	2,977.60	rf
15-01435	Mokler	Virco Inc.	Computer lab chairs (21)	5,165.82	rfa
15-01437	Alondra	KIS Computer Center	LCD projector lamps (15)	1,618.65	rf
15-01444	PHS-West Campus	Gopher Sports	PE supplies	1,904.71	gf
15-01451	Operations for Stores Inventory	Pioneer Chemical	Warehouse stock	6,289.30	gf
15-01452	Student Services	Pacific Northwest Publishing	Safe & Civil Schools professional development materials (LCAP)	2,123.95	rf
15-01482	Curriculum & Instruction	LACOE/Educational Leadership Programs	Administrative credential program fees	21,000.00	rfa
15-01488	Roosevelt	Positive Promotions	Student incentives	3,292.87	gf
15-01489	Educational Services	Barnes & Noble	Library books (660)-Battle of the books	3,445.93	gf
15-01495	Wirtz	KIS Computer Center	Print cartridges (35)	1,751.63	rf
15-01504	Lincoln	Staples	Annual: online ordering	4,900.00	rf
15-01505	Facilities for Paramount High School	Division of the State Architect	DSA structural fees	6,153.96	rfa
15-01506	Lincoln	Staples	Annual: online ordering	4,900.00	rf
15-01509	PHS-West Campus	Project Lead The Way	Engineering participation fees (LCAP)	3,000.00	rf

**PURCHASE ORDERS TO BE RATIFIED AND AUTHORIZED
FEBRUARY 11, 2015**

P.O. #	SCHOOL OR DEPARTMENT	VENDOR	ITEM	Amount of P.O.	Category
15-01510	Operations for Stores Inventory	Buckeye Cleaning Center	Warehouse stock	22,638.21	gfa
15-01511	PHS-West Campus	KIS Computer Center	Classroom notebook computers (5)	5,908.58	rfa
15-01512	Paramount Park	KIS Computer Center	Classroom notebook computers (57), desktop computers (5), LCD projectors (9) & notebook cart	59,615.47	rfa
15-01513	PHS-West Campus	Southwest School & Office Supply	Annual: online ordering-per pupil supplies	5,000.00	gfa
15-01514	PHS-West Campus	Southwest School & Office Supply	Annual: online ordering-administrative office supplies	5,000.00	gfa
15-01515	Hollydale	Renaissance Learning, Inc.	Accelerated Reader (800), STAR Reader (800) subscription renewal	6,699.00	rfa
15-01516	Student Nutrition Services for Hollydale, Wirtz, Keppel, Roosevelt	California Milk Advisory Board	Replacement milk coolers (4)	13,472.40	snsa
15-01517	Adult Education	Mc-Graw Hill Companies	Common Core online subscription & materials	6,930.16	aea
15-01518	Mokler	KIS Computer Center	Classroom document cameras (6), LCD projectors (6), LCD projector replacement lamps (10) & supplies	5,711.10	rfa
15-01519	Zamboni	KIS Computer Center	Classroom computers (2), notebook computers (11), LCD projectors (11), lamps (7), printer & supplies	25,874.42	rfa

SUBTOTAL OF RATIFIED/AUTHORIZED ORDERS OVER \$1,500 239,903.76

SUBTOTAL OF RATIFIED UNDER \$1,500 29,725.28

TOTAL OF ALL ORDERS \$269,629.04

FUNDING IDENTIFICATION:

- ae=adult education
- ece=early childhood education
- cf=capital facilities
- sns=student nutrition services
- dm=deferred maintenance
- gf=general fund unrestricted
- rf=restricted funds
- alc=ASCIP loss control funds

Any request over \$5,000 is indicated with an "a" after the category signifying approval prior to issuing the purchase order

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: February 11, 2015
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$2,500.00 from Central Basin Municipal Water District. This donation will be designated for the students of Paramount High-West Campus to support the Solar Cup Boat Race 2015.

For the current 2014-15 fiscal year through February 11, 2015, the District has received an estimated total, which includes the above amounts, of \$35,255.38 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Michael Conroy, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.



Paramount Unified School District

TO: Board of Education
FROM: Herman Mendez, Superintendent
DATE: February 11, 2015
SUBJECT: Resolution 14-25, City of Paramount Essential City Services and Public Safety Protection Measure (Measure P)

BACKGROUND INFORMATION:

The City of Paramount takes great pride in providing high quality services for its residents and businesses. Public safety, public infrastructure, parks and recreation, programs for seniors, after-school education for our youth, and a business-friendly climate are all highly rated by the community.

Adequate, reliable funding is necessary to preserve these efforts and the hard-fought progress the City has made over the past three decades. In recent years, however, the funding mechanisms for Paramount have been hit brutally hard by Sacramento takeaways, creating serious vulnerabilities for the future.

To address this, the City Council unanimously voted at its December 2, 2014 meeting to place the Essential City Services and Public Safety Protection Measure (Measure P) on the March 2015 election ballot to establish a locally-controlled, stable source of vital funds.

This item has been placed on the agenda to allow Board members the opportunity to discuss and take action on whether the Board will take a position on City of Paramount Measure P which will appear on the March 2015 ballot.

POLICY/ISSUE:

Board Bylaw 9010, Limits of Authority
Education Code 35166, Powers and Duties - Governing Boards

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 14-25 in support of the City of Paramount's Essential City Services and Public Safety Protection Measure (Measure P) that will appear on the March 2015 ballot.

PREPARED BY:

Herman Mendez, Superintendent

DISTRICT PRIORITY 7:

Increase parent and community involvement and collaboration.

ACTION ITEM: 1.1-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

Resolution 14-25

City of Paramount

The Essential City Services and Public Safety Protection Measure (Measure P)

WHEREAS, Since 1993, residents and business owners of Paramount have paid a Utility Users Tax (UUT) that applies to gas, electricity, and telecommunications (The UUT does not apply to water or cable television) Measure P updates the ordinance and rate for the City's UUT; and

WHEREAS, The last few years have seen unprecedented challenges to the City's ability to fund services and programs for residents and businesses; and

WHEREAS, Paramount suffered a dramatic loss of revenue when the State of California abolished redevelopment agencies; and

WHEREAS, For over three decades, the Paramount Redevelopment Agency received millions of tax increment dollars every year that helped fund everything the City does; and

WHEREAS, As of 2012, Sacramento took that money away, forever, creating a \$6 million annual hole in the budget; and

WHEREAS, The City of Paramount has made every effort to find operational efficiencies and has trimmed costs dramatically that included a 27% reduction in workforce size; and

WHEREAS, The City of Paramount has persevered to give residents what they need and deserve, within the context of fewer resources and with increasing challenges and uncertainty as to the future viability of city programs and services; and

WHEREAS, Measure P will assist in maintaining/restoring youth after-school education programs, sheriff patrols at Paramount's local schools/parks and in neighborhoods, 9-1-1 police response services, street, pothole and sidewalk repairs and programs for local seniors such as healthy lunches, meals-on-wheels and senior support services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Paramount Unified School District supports the City of Paramount's Essential City Services and Public Safety Protection Measure (Measure P) to establish a locally-controlled, stable source of vital funds.

ADOPTED this 11th day of February 2015.

Alicia Anderson, President
Board of Education

Paramount Unified School District

TO: Board of Education
FROM: Herman Mendez
DATE: February 11, 2015
SUBJECT: Selection of Representatives, California School Boards Association
Delegate Assembly-Region 24

BACKGROUND INFORMATION:

Delegate Assembly members of the California School Boards Association (CSBA) are elected for two-year terms. Six (6) vacancies exist for Region 24, and the Board members may now vote for six (6) candidates from the list below or vote for a write-in candidate. The Board's selections will be marked on the official ballot and submitted to CSBA by March 16, 2015. An Election Committee will count the ballots within 10 days of the closing of the election. A biographical sketch for each of the candidates is included for your review.

_____ Micah Ali (Compton USD)
_____ Jan Baird (South Whittier ESD)
_____ Lisa R. Claypoole (Hermosa Beach City SD)
_____ Jose Lara (El Rancho USD)
_____ Sharon Stys (South Whittier ESD)*
_____ Ana Valencia (Norwalk-La Mirada USD)*

_____ _____
(write-in candidate)

*Denotes Incumbent

POLICY/ISSUE:

Education Code Section 35172 - Promotional Activities
Bylaw 9340 - Memberships in Associations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Select up to six (6) candidates to serve as representatives to the California School Boards Association Delegate Assembly-Region 24.

PREPARED BY:

Herman Mendez, Superintendent

DISTRICT PRIORITY 7:

Increase parent and community involvement and collaboration.

ACTION ITEM: 1.2-A

Delegate Assembly

Candidate Biographical Sketch Form



DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Name: <u>Micah Ali</u>	CSBA Region: <u>24</u>
District or COE: <u>Compton Unified School District (CUSD)</u>	Years on board: <u>8</u>
Contact Number: <u>310-308-8668</u>	E-mail: <u>mali@compton.k12.ca.us</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Early Childhood Education (ECE) – There is no more effective mechanism for developing human capital than ECE. Not only do children see significant brain growth (~90%) by age 5 but ECE is a great asset in reducing the achievement gap between high- and low-wealth districts as well.
2. School Health – By creating convenient school-based health centers, school districts can create and facilitate a safe, convenient, and trusted location for providing medical information, providing treatment, and free health care services through Medi-Cal. This ensures that children can stay healthy, engaged, and in attendance while providing an early screening service for significant major health and mental health issues.
3. Reversing School Fiscal Reserve Caps – The new school fiscal reserve caps that went into effect as a result of Proposition 2 and SB 876 are a disastrous policy that have the potential to bankrupt school districts and undermine the best laid of plans in times of hardship when districts would normally rely on their reserves. I share CSBA's stated concern about the effect of this policy.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/Involvement or interests in your local district, county and/or CSBA committees, etc.

I've served on the Compton School Board in nearly every executive capacity in my eight years of serving, having served first as the Board's Legislative Representative, then Vice-President, Clerk, and now as Board President, a role I've served in since 2015. I also have been privileged enough to serve as our District's designee to the Los Angeles County School Trustees Association (LACSTA) where I have served as President, Vice-President, and currently as Secretary / Treasurer.

I also serve as: President of the Compton Creek Mosquito Abatement District Board of Trustees; Member of the Board of Directors of the Friends of Ballona Wetlands; Member of the South Coast Air Quality Management District (SCAQMD) Environmental Justice Advisory Group. And, in the past I have also served as Chairman of the Compton Community College District Personnel Commission, Vice Chairman of the CUSD Personnel Commission, and Executive Director of the Los Angeles County Education Foundation (LACEF).

My primary interests are early childhood education, student health access and services, and eliminating the achievement gap. I've utilized my roles at LACSTA and LACEF as effective forums to encourage and establish quality school health and early education services as an effective means of mitigating the achievement gap and enhancing student opportunity.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As a life-long resident of Compton and a product of its schools, I fully understand the difficult challenges that students in urban settings deal with daily. Realizing the extent of my own opportunities, I've dedicated myself to promoting opportunities, improving educational outcomes, and increasing lifetime achievements for urban and disadvantaged children everywhere. I believe that serving as a Delegate will greatly increase my capacity and effectiveness at achieving positive change for school children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Micah Ali Date: January 7, 2015



Micah Ali

President
Board of Trustees

BIOGRAPHY

Micah Ali is a new leader for today's challenges. He is currently President of the Compton Unified School District (CUSD) Board of Trustees. The lifelong Compton community advocate is focused on improving the public schools, and thus, his community and his state.

Elected to the Compton Board of Trustees in 2007 and overwhelmingly reelected in 2011, Ali uses his intellect, grasp of complex issues and strategic policy acumen to fight for working families, public schools, and to energize the economies of urban communities.

Ali strongly believes that "The primary purpose of the Compton Schools is to meet the needs of our students and to prepare them to have bright and prosperous futures."

With that in mind the CUSD president has become an avowed supporter of early childhood education, believing passionately that greater access to the creative arts, such as music and dance, can vastly improve the academic performance of young children.

Meanwhile, as a leader in the field, Ali has earned a reputation as a champion of students' rights. As Compton's schools succeed through improving graduation rates, test scores and professional development for teachers and staff, he believes all of California will take notice.

"I was reared in Compton, am a product of our schools and believe strongly that the most important thing I have to do is to make sure that our children receive a quality education," Ali noted.

Ali has worked to include teachers' involvement in decision making that impacts classroom instruction. He also has fought to create safe classroom environments for students, teachers and classified employees.

Ali is a strong advocate for special education and after-school programs.

"Young people who are involved in extracurricular activities like sports, band, and performing arts do better in school and have a better chance of graduating. I believe that the development of well-rounded students is a key to the growing success in Compton's schools".

Under Ali's watch, Compton's school budgets have stabilized and investments in school modernization have increased. This is good for our students, our families and the local economy. A champion of working people, he led the fight to pass a resolution supporting the Employee Free Choice Act and successfully fought efforts to repeal the school district's project labor agreement with dozens of trade unions. He also has been leading the effort to identify and reduce wasteful spending and excessive legal fees.

Ali also serves as Vice President of the Los Angeles County School Trustees Association, an organization to which trustees from 84 Los Angeles County school districts belong. This enables him to work collaboratively with colleagues across Los Angeles County to promote the betterment of urban student's educational opportunity.

Second only to his passion for improving public schools is his commitment to creating jobs in the community. "I emphatically support policies that attract businesses paying livable wages to Compton; it is essential for growing opportunities in our city," stated Ali.

Ali believes in public service. Beyond his work on the CUSD Board of Trustees and the Los Angeles County School Trustees Association, he serves as: President of the Compton Creek Mosquito Abatement District Board of Trustees, a position he was nominated to by Los Angeles County Supervisor Mark Ridley-Thomas and confirmed unanimously by the entire Los Angeles County Board of Supervisors. Member of the Board of Directors of the Friends of Ballona Wetlands, whose mission is to champion the restoration and protection of natural habitats like the Compton Creek. Member of the South Coast Air Quality Management District (AQMD) Environmental Justice Advisory Group.

Delegate Assembly Candidate Biographical Sketch Form



DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Name: <u>JAN BAIRD</u>	CSBA Region: <u>24</u>
District or COE: <u>SOUTH WHITTIER</u>	Years on board: <u>11</u>
Contact Number: <u>(562) 400-9606</u>	E-mail: <u>jsbaird@aol.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My first educational priority would be to work in the legislative area. I would like to take a more active role in the legislative issues since this is what ultimately controls the school boards' ability to govern. I feel that working with the Delegate Assembly puts me in better tune with what is going on state-wide within the school system and I want to become more involved.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

I attend most all events of the schools in my school district and have an excellent idea of what is going on in the district. I am very involved in the area and rarely miss an opportunity to attend a student event.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I had been on the Delegate Assembly previously before deciding not to run again (two of my sons had out-of-state college graduations making participation at Delegate Assembly impossible two years in a row), I had participated in all the Golden Bell Verifications that I had been asked to attend and enjoyed every one of them. I also attended each Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Jan Baird

Date: 1-21-15

JAN BAIRD

South Whittier School District
11200 Telechron Avenue
Whittier, California 90605

I was appointed to the South Whittier School Board in March, 2004. I was elected to the Board in November 2005 and re-elected and all elections since then.

After having raised my three sons and seeing them through the public school system and on through college, I still wanted to work with the community and help other students.

In 1998 I worked as the Chairman for the South Whittier Measure W School Bond Initiative and again as Chairman for the South Whittier Measure I School Bond Initiative in 2004. These bonds both past with high approval rates and provided funds for the modernization of the schools in our district.

For the last 15 years I have worked as a recruiter for our local high school's senior projects. This is an end-of-the-year event where every high school senior must present to a panel of 3 to 5 adults, a project he or she has been working on for the past year and explain it in detail. I, along with one other "recruiter" provide the volunteers that come in to listen to the presentations.

I am a long-time member of the League of Women Voters, Whittier and participate in their Legislative Interviews each year and stay up-to-date on legislative news.

Delegate Assembly Candidate Biographical Sketch Form



DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Name: <u>Lisa R. Claypoole</u>	CSBA Region: <u>24</u>
District or COE: <u>Hermosa Beach City School District</u>	Years on board: <u>9 years (2006 - Present)</u>
Contact Number: <u>310-896-1650</u>	E-mail: <u>claypoole@verizon.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

I believe the educational priority for Governing Boards in all states should be to provide world-class instruction to children! Educational programs at all schools in California should be focused on student learning. Acquiring the highest quality educators and providing top-notch support of instruction should be in a place of prominence in all districts. However, most governing boards are bogged down with the "funding" problem. School districts are mandated to operate under a balanced budget yet, balancing a budget seems to not be the focus of the government of California.- This hypocrisy must stop! CSBA should be on the forefront of holding the state accountable for appropriately and effectively funding education and bringing financial deferrals to an end. Supporting both new and experience school district Governing Board members and providing training should continue to be an priority of CSBA an would by my third priority.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

I have been a member of Hermosa Beach City Schools Governing Board since 2006. I am an active Hermosa Beach community leader who is a member of the local Kiwanis Club and active as a parent volunteer for the local Boy Scout Troop. As a previous employee of the Hermosa Beach City School District and a Teacher and Director of Student Activities in Manhattan Beach Unified School District, I am committed to playing a positive role and providing educational leadership to Governing Board members across Region #24. While serving as a CSBA delegate I will endeavor to represent the interests of my community, as well as the southern crescent of Los Angeles County. As a board member in Hermosa Beach, I am member of a five person team of citizens whose aim is to provide educational leadership in my town. As a CSBA delegate, I would be a positive contributor on a sixteen member delegate team representing Los Angeles County. I would do my very best to serve this region well. I have not previously been a member of a CSBA committee. This would be my first time serving California School Boards Association. +

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I want to be a Member of the CSBA Delegate Assembly for several reasons. First and foremost, I want to be a positive, contributing member of a team of professionals that are responsible for the continued success of CSBA Region #24. I believe in and support the CSBA goal to advocate for effective policies that advance the education and well-being of the state's school-age children and am willing to work and serve. Second, I am an experienced teacher leader with 23 years of experience in public schools. I want to be an advocate for focus on improving curriculum statewide. As an advocate of student support and academic success, I believe that California school districts should be hiring the best teachers, designing quality curricular programs, building 21st century facilities and appropriately integrating technology in our state's schools. Lastly, I want to positively represent Los Angeles County and my outstanding school district - Hermosa Beach City Schools - in the Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Lisa R. Claypoole

Date: 1/5/15

Lisa R. Claypoole

1132 1st Street Hermosa Beach, CA 90254 (310) 376-6959-Home & (937) 369-6777-Cell

PROFESSIONAL EXPERIENCE

GOVERNING BOARD MEMBER, Hermosa Beach City School District, CA 2006-Present

- Served as School Board President, one term & Served three terms two times and currently.
- Supported District Personnel and effectively served the Board for more than two terms.
- Provided leadership and volunteered at Parent Teacher Organization and Education Foundation events throughout my tenure as a Governing Board Member

DIRECTOR OF STUDENT ACTIVITIES, Manhattan Beach Unified School District, CA 2005-Present

- Teach World History, U.S. History and Government to 10th, 11th and 12th grade students.
- Design and implement effective and creative lesson plans on a daily basis.
- Direct classroom activities and teach ASB Student Government (Leadership) to 9th-12th graders.
- Organize and coordinate all school programs such as Pep Rallies, Homecoming Parade and Show, Dances, Talent Shows, Spirit Days, Award Banquets, Student Recognition programs and Graduation.

TEACHER, Beverly Hills Unified School District, CA 2004-2005

- Taught Government, Economics, and World History to 9th and 12th graders.
- Designed and implemented effective and creative lesson plans on a daily basis.
- Direct classroom activities and monitor school activities.
- Advise the Beverly Hills Key Club, an organization affiliated with Kiwanis International. The club members meet weekly and have completed hundreds of hours of school and community service this year. The 100+ member club has participated in a variety of projects which include the ALS Walk; Trick or Treat for Unicef; Fall Rally, Making Sandwiches for the Homeless, etc.
- Direct classroom activities and monitor school activities by planning & supervising events such as Pep Rallies, Grad Nite, Commencement Address Tryouts, etc.

TEACHER, Fairborn City Schools, Fairborn, OH 1999 - 2004

- Taught Government and Honors Economics to 12th graders and U.S. History to 9th Graders.
- Designed and implemented effective and creative lesson plans on a daily basis.
- Served as Student Congress Advisor, coordinating and supervising activities such as the annual "Unity Day" ceremony and school-wide picnic, the annual homecoming parade and dance, spirit weeks during each sports season, and monthly hat days for charity.
- Served as Senior Class Advisor, planning and supervising events such as: senior-parent information night; cap & gown measurement; senior shirt design and distribution. The Senior Class advisor also sponsored the senior superlatives ceremony, Grad Night, baccalaureate ceremony, senior picnic, and commencement.
- Established and advised Fairborn High School Key Club, an organization affiliated with Kiwanis International. The club members met bi-weekly and completed hundreds of hours of school and community service each year.

TEACHER, Hermosa Valley School, Hermosa Beach, CA 1995 - 1999

- Taught Language Arts/Social Studies and Journalism to eighth grade students.
- Designed and implemented effective and creative lesson plans.
- Advised Student Council, coordinating and supervising the many activities such as middle school dances, flag assemblies, spirit/activity days, candy sales, and district wide talent shows.
- Served as Managing Editor/Advisor of Hermosa Valley School's monthly newspaper.
- Founded the Hermosa Valley School Builders Club, a Kiwanis affiliated community service group.

TEACHER, Radcliff Heights Upper Elementary School, Dayton, OH 1990 - 1995

- Taught American History, Ohio History, and Geography to heterogeneously grouped 7th & 8th grade students in an urban environment.
- Served as Social Studies Lead Teacher and monitored and assisted other department staff.
- Prepared school master schedule and class lists with principal and school counselor for the start of each school year 1992-1995.
- Planned and supervised extracurricular activities such as Career Day, Eighth Grade Prom and Recognition Ceremony.

HONORS, AWARDS, ACHIEVEMENTS

National Board Certified Teacher 2003-Present
Mira Costa Green & Gold Award for Excellence in Education 2010-2011
Dayton Area Teacher of the Week (107.7 FM) November 2002
Fairborn High School Teacher of the Year 2001-2002
South Bay Beach Reporter Best of Bright Lights 1998 Honoree December 1998
Kiwanis International Distinguished Service Award June 1998
South Bay Beach Reporter Bright Light Honoree June 1998

EDUCATION

UNIVERSITY OF DAYTON, Dayton, OH 1991-1994; 2000-2004
Master of Education Degree, College Student Personnel Services December 1994
Master of Education Degree, Educational Leadership and Administration Summer 2005

INDIANA UNIVERSITY OF PENNSYLVANIA, Indiana, PA 1985-1990
Bachelor of Science Degree, Elementary Education May 1990
Bachelor of Science Degree, Secondary Social Science Education May 1990
Minor: Communication Media May 1990



Delegate Assembly Candidate Biographical Sketch Form

DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

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Name: <u>Jose Lara</u>	CSBA Region: <u>24</u>
District or COE: <u>El Rancho Unified School District</u>	Years on board: <u>1</u>
Contact Number: <u>213.321.5020</u>	E-mail: <u>JoseLara@erusd.org</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Continuing Prop 30 Funding, state and local Lobbying efforts
2. Ethnic Studies, Cultural Awareness and dual language programs in our schools.
3. Increase power and local decision making of local school boards.

We must stand strong as an association and ensure that voice of local leaders and local control is held. We also must focus on social justice education issues. Public Education is the single most important civil rights issue of our time and we must ensure we advocate for all our students and community.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

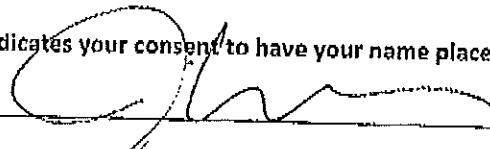
I huge advocate for dual language programs in our school district. We have also recently transformed one of our middle schools into a STEAM Academy and are looking into opening a new Magnet high school. We have also been working with other school district on implementing Cultural awareness and Ethnic Studies pre-k-12 and also as stand-alone courses. I am proud that El Rancho Unified School District became the first district in the state of California to make Ethnic Studies a Graduation requirement.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I am a social justice educator, a teacher, in Los Angeles. I am actively involved in my teacher's union, the United Teachers Los Angeles and strongly believe in ensuring all students and communities have quality schools. The Civil Rights movement has not ended. It continues in local committees and in our schools. I will be a strong advocate for our association and students we serve.

I am married and have 8 month old baby boy, a 3 year old special needs daughter and a 14 year old son. All my children attend or will attend public schools. I am highly invested in making California schools second to none.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 1/21/15

Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Sharon Stys</u>	CSBA Region: <u>Region 24</u>
District or COE: <u>South Whittier Elementary School District</u>	Years on board: <u>6+</u>
Contact Number: <u>562-693-5694</u>	E-mail: <u>sharon@sharcomp.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>6+ years</u>	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Public Education Funding is a major priority of mine. To be able to set direction, make plans for maintenance, make wise and informed decisions on teaching, books, computers and staff training we must have a reasonable assurance of our funding. I believe this should be a CSBA priority. 2. The CSBA Policy Platform is a framework for how CSBE staff and leadership make decisions, implement strategies and make future plans. The delegates actively participate in this process having a direct influence on the outcomes. I believe this is an important and a primary way one can make a difference in setting the right direction for CSBA. This can directly relate to our students and public education in California. 3. The election of the CSBA Officers and Board of Directors is another way of making a specific choice to participate in who will speak for CSBA to the public and the elected officials. Choosing these members is an opportunity to affect who and how CSBA will be represented to the public.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

Having served as the director of region 24 for 10 years, I understand how important it is to have delegates that can bring details of their district needs and issues to the attention of CSBA. I have always been very active in my region. I served 5 years as president and 24 years a member of WASTA, many years on the LACTA board and also a year as president, and many years on local committee's. As a CSBA director I served on a number of CSBA committee's. I have completed Master's of Boardmanship and the Master's of Governance programs and take advantage of training offered.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As previously mentioned, I have been a board member for 24 years, a director for 10 and a delegate for 6+ years counting current and prior to being director. I believe in actively participating in leadership, learning all you can to do the job to which you are elected. Being a delegate allows me to represent and speak to the needs of the schools in my region, making sure they are brought to CSBA and others and addressed in discussions. It allows me to do my best to make a difference for the public education in California.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Sharon Stys

Details printed: Sharon Stys
DN: CN = Sharon Stys, email = stys@sharcomp.com, C = US, O = South Whittier
Elementary School District, OU = Board of Trustees
Organization = SHARCOMP

Date: 12/12/2014

Delegate Assembly

Candidate Biographical Sketch Form



DUE: Wednesday, January 7, 2015

Mall to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

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Name: <u>Ana Valencia</u>	CSBA Region: <u>24</u>
District or COE: <u>Norwalk - La Mirada Unified School District</u>	Years on board: <u>13</u> ADA <u>19,500</u>
Contact Number: <u>213-305-8713</u>	E-mail: <u>avalen5@aol.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>10</u>	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association. There are many issues I feel are of the utmost importance in education, however, the top three are:

- * High School Graduation - We must ensure our students are provided with ample opportunities in their path to graduation.
- * Curriculum and Instruction - A quality public education will make the difference in preparing our students for their life as adults.
- * Advocacy in all levels of government - The school board member's voice is essential at all levels to advocate for quality educational programs and funding.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

As a teacher and a school board member, I see many sides of the public education spectrum and I share the information I get with the many groups I associate with. I look for the CSBA e-mails we receive as they are usually the first information I receive on critical issues. I keep communication with my CSBA Director, Donald La Plante in our district as well as with the Black Director at large, Darryll Adams and share my concerns as well as get information from them. There are other ways I also keep in touch with CSBA leadership, especially through social media where I maintain constant contact with Hispanic Director and our newly elected CSBA President, Jesus Holguin. Lastly, I look forward to serving on the CSBA Policy Platform Committee for 2015 where I hope to assist in any capacity I am able to.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

The crucial information we receive as delegates I not only share with my colleagues but with the community at large and with my friends at service organizations and staff of the elected officials. Although the Sacramento staff receive it from CSBA staff, the local staff tell me it is nice to receive the information too as they may have missed something while it was "trickled down to them".

There is much work in California to help keep Public Education working for the communities we serve. I continue to work hard and hope I can count on the board members throughout my region with their support of my re-election to the CSBA Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Ana Valencia

Date: January 6, 2015

Ana M. Valencia
Resume
For CSBA Delegate Assembly – Region 24

PERSONAL DATA

12529 Benfield Avenue
Norwalk, California 90650
(562) 864-1415
E-mail: avalen5@aol.com

B.A. in Sociology from CSULA, Teaching Credential from National University

NORWALK-LA MIRADA BOARD OF EDUCATION

Elected November 2001,
Re-Elected November 2005, 2009, 2013
Board President Dec. 2009-Dec. 2010

Active Member in California School Board Association:
CSBA Delegate Assembly, 2003-Present
CSBA Trade Show – Workshop Presenter, December 2004
CSBA Latino School Boards Assoc. 2002 - Present
LA County Trustees- Board Liaison, 2002-Present

CIVIC/POLITICAL ACTIVITIES

UTLA member, 1997-present

California Teachers Association- State Council on Education (Policy making body):

- State Legislation Committee, 1999-2011
- CTA Service Center Chairperson of UTLA/NEA, 2008-2011

National Education Association/CTA/UTLA State WHO Award Recipient, 2011

Founder & Chairperson of CTA School Board Caucus, 2004-2011

National Education Association, Elected California Rep. on Resolutions Committee (Policy Review Committee), 2000-2005

Woman of the Year - Senator Martha Escutia's 30th Senatorial District, 2005

56th Assembly District Vice-Chair, 2003-2006

Mexican American Political Association- Past Treasurer

Norwalk Lions Club- Member, 2001-Present

WORK EXPERIENCE

Teacher- 6th grade Language Arts and History-Nimitz Middle School

UTLA Officer- July 1, 2002- Served two terms as UTLA Secretary, NEA Vice President, 2008-2011

Teacher-5th grade at City Terrace Elementary School in LAUSD- 1996-2002

Center for Human Rights and Constitutional Law- Homeless Youth Project Coordinator- 1994-1996

Covenant House Runaway & Homeless Youth Shelter Case Manager- 1992-1994

Eastlake (Central) Juvenile Hall Alternative Education Department- 1990-1992

CRITICAL ISSUES OF SPECIAL INTEREST

High School Graduation

Vocational and Adult Education

Eliminating the education gap for English Learners

Advocacy in all levels of government on behalf of public education

Curriculum & Instruction- Common Core

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 11, 2015
SUBJECT: Establishment of a Job Description for Database Specialist and
Establishment of, and Employment Authorization for, 1 Position at
8 hours per day, 12-months

BACKGROUND INFORMATION:

As we transition to Common Core, new assessments and focus on the four goals of the Local Control Accountability Plan (LCAP), it is necessary for the schools to be able to quickly and effectively have data readily available to take instructional actions to support students' success. A Performance Indicator Committee was convened consisting of teachers, counselors and administrators. This group reviewed data formats that would assist in addressing the need of providing improved services for students. Through the use of customized student reports that are generated from a data dashboard that draws from a centralized data warehouse, instruction and intervention can be tailored to meet the needs of group and individual students. In order for this data to be centralized to create reports that are user friendly, there is a need to establish the position of Database Specialist.

The Database Specialist is a highly technical position that would require computer programming skills, knowledge of managing multiple data bases and the ability to coordinate data between the District's Synergy Student Information System and the academic assessment data stored in OARS. The data dashboard that would be designed and created by the Database Specialist which will allow stakeholders to identify students at risk and in need of academic intervention and a variety of other supports. In light of the vital role that useful data plays in assuring student progress, this position was included as part of the LCAP plan.

It is recommended that the position of Database Specialist be established as an 8 hour per day, 12-month position, and be placed on the CSEA Salary Schedule L, Range 140 (\$4,905 - \$5,976 per month).

POLICY/ISSUE:

Board Policy 4210 – Permanent Personnel

Board Policy 4211 – Recruitment and Selection (Classified)

Board Policy 4000 (a) – Concept and Roles in Personnel

ACTION ITEM: 2.1-A

FISCAL IMPACT:

Approximate net annual cost, including benefits, is an additional \$93,419 per year from the General Fund.

STAFF RECOMMENDATION:

Approve the new job description of Database Specialist and establishment of, and employment authorization for, 1 position at 8 hours per day, 12-months.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES**

CLASS SPECIFICATION – CLASSIFIED

Database Specialist

BASIC FUNCTION:

Under the direction of the Coordinator of Assessment and Accountability, is responsible to provide expertise to acquire, manage, manipulate, and analyze data and report results. Participates in total database system activities including design, definition, security and training; Interfaces between standard file and database operation.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Designs, implements, uses and maintains relational reporting databases; identifies data relationships and maintains data based dictionary; Assists in the control of activities for reorganization of database and back-up recovery.

Develops, maintains, and ensures compliance of database standards and operational procedures. Optimizes organization of data so that minimal redundancy is maintained; Provides oversight for relational databases to insure optimum performance and security of the database environment.

Coordinates the implementation of server based tools to manage reporting needs for the District, schools, and external data requests. Develops and maintains updated server-based dashboards in accessible formats to support a range of District accountability needs.

Facilitates the evaluation, selection, and roll-out of data reporting tools used to manage student data sets as well as databases containing documents, reports, and other text-based information.

Evaluates analytics and relevant reports produced by data reporting tools to ensure the validity, applicability, and accuracy of data. Create and disseminate reports for a variety of purposes and audiences.

Communicates with personnel, administrators and various outside agencies to exchange information and resolve issues or concerns; contact others to request information, documents, data and reports as needed.

Assists in researching and evaluating computer software, applications and upgrades for use in educational research and assessment; provide recommendations concerning related purchases.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Knowledge of electronic computer systems (software) programming.
Microsoft Access, SQL, Visual Basic and related software.
Basic skills in database administration in Microsoft SQL Server.
Relational database design and implementation, database query design, interface design.
Basic skills in database performance tuning through monitoring database environment or tuning system resources, queries, indexes, and other database objects.
Experience developing effective database models.
Methods of collecting and organizing data and information.
Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

Ability to write stored procedures and complex queries.
Ability to create and apply sequential query language and database triggers.
Ability to develop detailed program specifications.
Ability to analyze data; and situations, reason logically and creatively,
Ability to mine, extract, and integrate site-based data with student, County, and State data.
Ability to work under pressure.
Ability to speak and write effectively.
Ability to prepare effective reports.
Ability to coordinate work with activities of other technical personnel.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to: Bachelor's degree in information systems, computer science, or related field and experience with relational databases, primarily using SQL.

Previous experience as a data base administrator may substitute on a year-for-year basis for up to two years of college education.

Any other combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.

Constant interruptions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard.

Hearing and speaking to exchange information.

Seeing to read a variety of materials and view a computer monitor.

Sitting for extended periods of time.

Lifting and carrying moderately heavy objects as assigned by position.

Board Approved:

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 11, 2015
SUBJECT: Reorganization of the Operations Department

BACKGROUND INFORMATION:

Staff is recommending a reorganization of the Operations Department that will include not filling certain vacant positions and adding other positions in an effort to balance the District's needs and to support our schools. Staff is recommending changes to the Maintenance and Custodial staffing configurations.

Maintenance Services

Staff is recommending to increase the job duties for the Maintenance Carpenter to include glazing maintenance services to meet the glass repair needs. This includes cutting glass, sealing and replacement of windows. The Maintenance Carpenter/Glazier would be responsible to repair and modify all building systems: doors, wood, roof, gutters ramps, welding, construction and window glazing. The increase requires a specialty skills and increased responsibility, thus a change in job classification in title from Maintenance Carpenter to Maintenance Carpenter/Glazier. The job classification range would change from 130 to 134.

Staff is recommending elimination of the Maintenance Painter Position, as major paint projects are performed during non-student hours are much larger in scope. The department would replace the position with a Maintenance Worker position. This position would provide the District a larger variety of work that would be performed that includes touch up painting, part of maintenance worker job description.

Custodial

Staff recommends the establishment of a Facilities Cleaning Team to address the additional building and walkways constructed in recent years. The buildings require more detail cleaning of windows, building surfaces and walkways. The team would consist of one Lead Custodian and three Custodians.

Staff recommends the elimination of one vacant Utility Worker position to be replaced with one Custodian position. This position was reclassified in 2007, when much utility work was completed at Paramount High school. Today, there is the need for Custodial position to focus on cleaning, but also includes work of Utility Worker to move equipment and perform setups and other daily needs required.

ACTION ITEM: 2.2-A

Position: New/Eliminate	Number of Positions	Job Assignment	Position Title
New	2	8 hour/12 months	Maintenance Carpenter/Glazier
New	1	8 hour/12 months	Maintenance Worker
New	1	8 hour/12 months	Lead Custodian
New	4	8 hour/12 months	Custodian
Eliminate	1	8 hour/12 months	Maintenance Painter
Eliminate	2	8 hour/12 month	Maintenance Carpenter
Eliminate	1	8 hour/12 month	Utility Worker

The following chart illustrates the recommended Operations Department reorganization:

The reorganization of the Operations department is projected to have a net cost of approximately \$250,726 to the District:

	Approximate Cost
Establish New Positions	\$539,141
Eliminate Positions	-\$288,415
Approximate Cost:	\$250,726

POLICY/ISSUE:

Board Policy 4210 - Permanent Personnel

Board Policy 4211 - Recruitment and Selection - Classified

FISCAL IMPACT:

Cost of approximately \$250,726 (including fringe benefits) annually to the General Fund.

STAFF RECOMMENDATION:

Approve the reorganization of the Operations Department; approve the establishment of, and authorization of employment for, two full-time Carpenter/Glazier positions, one full-time Maintenance Worker, four full-time Custodians, and eliminate the one vacant Maintenance Painter position, two vacant Maintenance Carpenter positions and one Utility Worker position.

PREPARED BY:

Myrna Morales, Assistant Superintendent of Personnel

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES**

CLASS SPECIFICATION – CLASSIFIED

MAINTENANCE CARPENTER/GLAZIER

BASIC FUNCTION:

Under the direction of the Maintenance Supervisor, perform skilled carpentry work in the maintenance, repair, construction, alteration, forming, framing and finishing of buildings, furniture and facilities; construct, install, maintain and repair cabinets and other woodwork.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Perform skilled carpentry work in the maintenance, repair, construction, alteration, forming, framing and finishing of buildings, furniture and facilities; receive and respond to work orders; assure compliance with building, health and safety codes and standards.

Construct, install, maintain and repair woodwork including cabinets, bookcases, shelves, doors, window frames and furniture; match materials with color, grain or texture; repair and maintain building and facility ceilings and roofing as required.

Build partitions; construct walls using paneling and other decorative materials; install, replace and repair partitions, ceilings and other items; cut, fit, and hang doors; install and repair drywall.

Alter, repair and replace window screens and frame; install and replace glass and plexiglass windows and components; repair and replace window closures; mix and apply putty; install metal setting or wood molding; assure secure and watertight installation.

Plan, organize and lay out assigned tasks; interpret plans, diagrams, blue prints, sketches and specifications; work from verbal and written instructions and work orders.

Estimate labor, material and equipment needed for assigned projects; monitor inventory levels of materials and equipment; order, receive and maintain inventory of materials and equipment as needed.

Operate a variety of specialized equipment including saws, drills, presses and various hand and power tools; drive a vehicle to conduct work.

Communicate with personnel and various outside agencies to exchange information and resolve issues or concerns.

Maintain various records related to work orders and assigned activities.

Maintain shop and work areas in a safe, clean and orderly condition.

Respond to emergency carpentry needs as required.

OTHER DUTIES:

Participate in the installation, repair and maintenance of chain link fences, playground equipment, floor tile, chalk and cork boards and other objects as needed; set concrete forms, and pour and finish concrete as directed; assist with other maintenance activities as needed.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, procedures, equipment and materials used in skilled carpentry and general maintenance and repair.

Operation and use of hand and power tools and equipment.

Building codes related to the carpentry trade.

Proper methods of storing equipment, materials and supplies.

Shop math applicable to the building trades.

Technical aspects of the carpentry trade.

Appropriate safety precautions and procedures.

Oral and written communication skills.

Record-keeping techniques.

Proper lifting techniques.

ABILITY TO:

Perform skilled carpentry work in the maintenance, repair, construction, alteration, forming, framing and finishing of buildings, furniture and facilities.

Construct, install, maintain and repair woodwork.

Operate a variety of tools and equipment used in the skilled carpentry trade effectively and safely.

Plan and lay out carpentry work.

Read and work from plans, blue prints, sketches, specifications and diagrams.

Observe health and safety regulations and procedures.

Communicate effectively both orally and in writing.

Work cooperatively with others.

Meet schedules and time lines.

Understand and follow oral and written instructions.

Work independently with little direction.

Maintain various records related to work performed.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school supplemented by completion of an approved apprenticeship program in the carpentry trade and two years journey-level carpentry experience involving construction, repair, alteration, forming, framing and finishing.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.

Regular exposure to fumes, dust, dirt, oil/grease.

Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate specialized equipment and tools.

Hearing and speaking to exchange information.

Seeing to read and perform carpentry functions.

Lifting, carrying, pushing or pulling heavy objects as assigned by the position.

Reaching overhead, above the shoulders and horizontally.

Bending at the waist, kneeling or crouching.

Climbing ladders and working from heights.

Standing for extended periods of time.

HAZARDS:

Working around and with machinery having moving parts.

Working at heights.

Board Approved:

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: February 11, 2015
SUBJECT: Reinstatement of Eliminated Classified Positions at Paramount High School

BACKGROUND INFORMATION

During the State Fiscal Budget Crisis, it was necessary to make many reductions. With the stabilization of the State budget and restructuring of funding and implementation of the LCAP priorities, the District has reviewed some essential support aspects that are needed. To support the many students at Paramount High School and their families, a proposed increase and reinstatements are presented.

The increase of Guidance Technicians' hours would allow personnel to provide much needed support to prepare for Counselor/Parent meetings, translation at those meetings, and service to the many parents and students coming to the Counseling Office throughout the day. The additional Guidance Technician position would support the College and Career Center and assist students towards college and career readiness. One of the School Office Assistants would be stationed in the Registrar's Office, which is the first point of contact for most of our incoming students. A School Office Assistant would work in the Attendance Office and would provide resources to encourage positive student attendance by ensuring that all reports could be run in a timely fashion and attendance interventions could be conducted with students to have increased student attendance.

Position: Increase/Reinstatement	Position	Current Hours/Months	Proposed Hours/Months
Increase	Guidance Technician	6 hours/11 months	8 hours/12 months
Increase	Guidance Technician	6 hours/11 months	8 hours/12 months
Reinstatement	Guidance Technician		8 hours/12 months
Reinstatement	School Office Assistant		8 hours/12 months
Reinstatement	School Office Assistant		8 hours/12 months

ACTION ITEM: 2.3-A

Upon Board approval, employees who are currently on the Reemployment List in these positions will be offered the position and receive the increase in assignment in accordance with the CSEA contract section 6.06.

The recommendation is to increase the work hours and months of Guidance Technician positions from 6 hours per day, 11 months per year to 8 hours per day, 12 months per year. Reinstatement of 1 additional Guidance Technician position at 8 hours per day, 12 months per year, and the reinstatement of 2 School Office Assistant positions at 8 hours per day, 12 months per year.

The increase in annual cost is approximately \$207,064.

POLICY/ISSUE

Board Policy 4210 – Permanent Personnel

Board Policy 4211 – Recruitment and Selection

CSEA Contract, Section 6.06 – Increases in Work Schedule

FISCAL IMPACT

Approximately \$207,064 annual cost to the General Fund budget.

STAFF RECOMMENDATION

Approve an increase in work hours and months to 2 Guidance Technician positions from 6 hours per day, 11 months per year to 8 hours per day, 12 months per year. Reinstatement of 1 additional Guidance Technician position at 8 hours per day, 12 months per year, and the reinstatement of 2 School Office Assistant positions at 8 hours per day, 12 months per year.

PREPARED BY:

Myrna Morales, Assistant Superintendent-Human Resources

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 11, 2015
SUBJECT: Nonpublic School Placements for Special Education Students for 2014-15

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A high school student (2005002345) with a diagnosis of emotional disturbance was unsuccessful in a county placement. The IEP team recommends placement at Rossier Park School with Designated Instructional Counseling (DIS) and speech therapy as the least restrictive environment for the 2014-15 school year. The estimated cost for this placement will not exceed \$26,000.

A high school student (2002002787) with a diagnosis of autism requires placement in a different nonpublic school (NPS) due to school closure. The IEP team recommends placement at Del Sol School with speech therapy, behavior intervention and implementation services and behavior intervention and development services as the least restrictive environment for the 2014-15 school year. The estimated cost for this placement will not exceed \$43,000.

A middle school student (2014002409) with a diagnosis of emotional disturbance transferred into the District with NPS placement. The IEP team recommends placement at Rossier Park School with DIS Counseling and speech therapy as the least restrictive environment for the 2014-15 school year. The estimated cost for this placement will not exceed \$24,000.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$56,000 from Special Education funds, \$16,000 from Mental Health funds and \$21,000 from previously allocated funds.

ACTION ITEM: 3.1-A

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 11, 2015
SUBJECT: Memorandum of Understanding with Cerritos Community College:
President's College Scholars' Program

BACKGROUND INFORMATION:

Cerritos Community College is offering a President's Middle College Scholars' Academy to the ABC, Bellflower, Downey, Norwalk La Mirada and Paramount Unified School Districts. This program has been developed for selected high school students who are interested in becoming teachers and are academically capable of completing college level work while concurrently enrolled in high school. The Academy focuses on science and technology to prepare students to pursue careers in STEM related fields, including education. Students who are selected as Scholars take college courses in science, technology, English and electives, participate in field trips and are trained to be tutors for elementary school students. Participating students must apply for the program, attend a parent information night and sign a student contract. At the end of the two year Academy, Scholars will have completed a total of 24.5 college units, including three science courses that are transferrable to any California State University or University of California.

Paramount Unified School District has been invited to have four students from Paramount High School participate, beginning in summer, 2015. Students take a one week summer orientation course the week of August 10th, followed by courses that include Language Arts, Science, Technology and electives in the fall and spring semesters of the 2015-16 school year. Scholars attend high school for four classes, followed by classes at Cerritos Community College from 1:00 – 4:00 p.m. during eleventh and twelfth grade. Students who are currently in tenth grade and meet the required criteria will be selected for the 2015-16 school year. Attached is Memorandum of Understanding with Cerritos Community College President's College Scholars' Program.

POLICY/ISSUE:

Board Policy 3322 – Contracts
Board Policy 1210 – Community Relations

FISCAL IMPACT:

Approximately \$600 per year from General Funds

ACTION ITEM: 3.2-A

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Cerritos Community College to offer the President's Middle College Scholars' Program for students at Paramount High School beginning in August, 2015.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Education Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and 9-12 core.

Paramount Unified School District

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding confirms the agreement between Paramount Unified School District and Cerritos Community College to provide the President's Middle College Scholars Academy to serve four students selected from Paramount Unified School District during the 2015-2017 academic years. The Cerritos College President's Middle College Scholars Academy's goal is to reach out to high school students who are interested in the teaching profession and are academically capable of post-secondary education. As the demand for math and science teachers and focus on STEM (Science, Technology, Engineering, Math) increase, the program emphasizes STEM. Students selected as President Scholars from Paramount Unified School District will be provided a rich STEM experience that includes courses, field trips and internships. Scholars will attend Paramount High School in the morning and Cerritos Community College from 1:00-4:00 p.m. Monday through Thursday during their junior and senior years. On Fridays, students will tutor in an elementary or middle school in the Paramount Unified School District. At the end of the two years Scholars will have completed 24.5 college units including three science courses that are transferable to California State University and University California.

Paramount Unified School District agrees to:

1. Work collaboratively with Cerritos Community College to offer parent a information night about the program.
2. Select four sophomores who meet program qualifications as stated on the student profile.
3. Provide college textbooks for the Paramount Unified School District Scholars.

4. Monitor and evaluate the progress of scholars to insure they are meeting requirements to stay in the program.
5. Place and oversee scholars in an elementary or middle school to conduct tutoring on Fridays.
6. Uphold the parent/student contract agreement.

Cerritos Community College District agrees to:

1. Work collaboratively with Paramount Unified School District to offer parent information nights about the program.
2. Work collaboratively with Paramount Unified School District to provide college enrollment services for potential student scholars including college application, assessment, intake, orientation counseling and registration.
3. Pay for program course enrollment fees including lab/materials fees. (Parent/guardian responsible for health fees, student activity fee and parking fee.)
4. Pay for fieldtrips associated with courses and program.
5. Uphold the parent/student contract agreement.

This Memorandum of Understanding will cover the period of March 1, 2015 – May 31, 2017.

Dr. Linda Lacy
President/Superintendent
Cerritos Community College

Michael Conroy, Ed.D.
Assistant Superintendent
Business Services
Paramount Unified School District

Date

Date

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: February 11, 2015
SUBJECT: Notices of Completion – Field Service Contracts

BACKGROUND INFORMATION:

At the meeting of May 28, 2014, the Board of Education authorized renewal of a field service contract for carpentry and asphalt. Individual projects over \$15,000 require a formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project(s).

The following projects are complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
Universal Asphalt	Adult Education: Repair & re-stripe parking lot (Bid #3-13-14), PO 15-01010	\$26,890	\$1,345
4 Point Interiors, Inc.	PHS-West Campus: Remove & replace firtex wall system for Career Center (Bid # 4-11-12), PO 15-01317	\$46,970	\$2,349

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept as completed the field service contract for removal and replacement of the firtex wall system at PHS-West Campus, and the repair and re-striping of the parking lot at Adult Education, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

ACTION ITEM: 4.1-A

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.